

**BY ORDER OF THE COMMANDER  
HQ AIR FORCE FLIGHT TEST CENTER  
EDWARDS AIR FORCE BASE CA 93524**

**AFFTC INSTRUCTION 32-5**

**19 JUNE 1998**

**Civil Engineering**

**CONTACT OF EXPLOSIVE ORDNANCE  
DISPOSAL (EOD) PERSONNEL**



**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This instruction establishes standard procedures for requesting EOD assistance involving explosives, including assistance to civil authorities, private citizens, and requests for training. It applies to all organizations assigned to Edwards AFB. A (I) indicates revisions from the previous edition.

**SUMMARY OF REVISION**

Adds Fire Station One to standby roster (para 2.1.1); updates Army Contact (para 2.4.3.); corrects cellular phone contact (para 2.5); updates office symbols as required.

**1. General.** Place all requests for EOD assistance through the Command Post (95 ABW/CP), 73040/73043. The person or agency requesting assistance will give the following information:

- 1.1. Name, address, telephone number, and organization or agency of requester.
- 1.2. Location of emergency, complete address (if any), and county.
- 1.3. Type of item or explosives involved or type of assistance requested.
- 1.4. Point of contact at the scene.

**2. Procedures:**

2.1. The Command Post is the point of contact for requesting EOD assistance. Any change in the status of EOD standby personnel will be provided to the Command Post by the EOD Operation Control Center (OCC).

2.1.1. A roster of EOD standby personnel will be provided to the Command Post and Fire Station One weekly. The EOD OCC will keep the roster current.

- 2.1.2. When a call for EOD assistance is received, the Command Post will obtain the information in paragraphs 1.1. through 1.4. and notify the EOD OCC or the EOD standby team using the procedures outlined in the EOD standby roster. The Command Post Controller will keep a log of all information received and the name of the EOD person contacted.
- 2.2. The Command Post will notify the EOD OCC in all of the following situations after notification by appropriate agencies (i.e., Base Ops, Security Forces, Fire Department, etc.):
  - 2.2.1. Aircraft crashes under the jurisdiction of Edwards AFB.
  - 2.2.2. Scheduled or unscheduled aircraft carrying hazardous explosive material or cargo landing at Edwards AFB.
  - 2.2.3. Any emergency involving aircraft with live ordnance aboard.
  - 2.2.4. Any bomb threat or suspect package found and believed to be an improvised explosive device (IED).
  - 2.2.5. Any structural fire involving munitions or explosives.
- 2.3. The Command Post will also notify Security Forces, if requested by EOD, for building evacuations and/or traffic or crowd control.
- 2.4. EOD assistance to civil authorities or private citizens may be provided if the following conditions are met:
  - 2.4.1. All requests, from civil authorities or private citizens, must be through the Command Post.
  - 2.4.2. Requests for EOD assistance will be received with the understanding that the Department of the Army has primary responsibility for all areas under the control of local civil authorities.
  - 2.4.3. When a request for EOD assistance is received, the Command Post will obtain the information in paragraphs 1.1. through 1.4. The Command Post controller will contact the 759th Ordnance Company (EOD) Ft Irwin CA, DSN 470-4093, commercial (760) 380-4093, and relay the request for EOD assistance.
    - 2.4.3.1. If the Ordnance Detachment requests Air Force EOD assistance, the Command Post controller will obtain the name, rank, and duty title of the requester.
  - 2.4.4. The Command Post controller will advise the 95 ABW/CC of the situation and the request for EOD assistance and obtain permission to dispatch the EOD team. The controller will also contact the 95 CEG/CC and the AFFTC Staff Judge Advocate (AFFTC/JA). The Staff Judge Advocate will accompany the EOD team off base to the incident site to avoid possible violation of the "Posse Comitatus Act" or other legal restraints. The 95 ABW/CC, or other individual designated by the 95 ABW/CC, will also accompany the EOD team off base to act as the On-Scene Commander (OSC). The OSC and AFFTC/JA representative will meet at the EOD OCC, 501 North Rosamond Blvd, Bldg 4950.
  - 2.4.5. When civil authorities need EOD assistance in an emergency where there is an immediate danger to life or essential property, contact the EOD OCC or the standby team as soon as the initial request is received. This will allow the EOD team to be ready to go as soon as permission is granted.
  - 2.4.6. Immediately upon arrival at the scene, and before taking any action that could cause damage through rendering safe or disposal procedures, the legal representative will have the private

citizen or civil authority representative sign a DD Form 1926, **Explosive Ordnance Disposal Civil Support Release and Reimbursement Agreement**.

2.4.7. In all instances, the OSC must carefully consider all factors involved before making the decision to expose EOD personnel to possible injury or loss of life. In exercising this authority, the safety of EOD personnel should be risked only when injury or death to the civilian populace is probable. The OSC will make a decision based upon advice taken from the senior EOD representative.

2.4.8. The OSC will not specify the required EOD render safe procedure unless he/she is a qualified EOD technician. The OSC will approve or disapprove the actions that EOD suggests.

2.4.9. The EOD team will provide technical advice if there is a bomb threat and no device found. They will not participate in search, seizure, or confiscation unless approved by the senior EOD representative.

2.5. The EOD Operations Control Center will control the on-site EOD team and stay in communication with them. Other organizations can contact the on-site EOD team through the EOD OCC during any emergency, on base or off. In the event the EOD OCC is unmanned, the EOD team on site will monitor the Fire Crash Net and cellular phone (805) 839-4026.

2.6. All requests for training, including those from civil authorities and bases other than Edwards AFB (supported by an AFI 25-201 agreement), must be submitted in writing to 95 CEG/CED. Civil authorities off of Edwards AFB and bases other than Edwards AFB must request the training 30 days in advance. Requests from organizations on Edwards AFB must be submitted 15 days in advance.

RICHARD L. ENGEL, Major General, USAF  
Commander